REQUEST FOR OVERLOAD

OFFICE OF THE REGISTRAR

Course overloads are considered between 19-21 credit hours. A student may not exceed 21 credit hours in a semester.

Please return this form to the Office of the Registrar, 2nd floor of the Buckner Building.

STUDENT INFORMATION: Fill out completely.

Student's Name: _____ Student ID#: _____

Date: _____ Major: _____ Class: FR / SO / JR / SR
(Circle one)

GPA: _____ Honors Program Student: Yes / No   Credit hours currently enrolled: _____
(Circle one)

If approved, how many total hours will you carry for the semester? _____

COURSE(S) REQUIRING OVERLOAD APPROVAL:

Year: _____ Term: _____

Course Prefix and Number	Section	Course Title	Day/Time	Credit	Instructor

NOTES:

_____
_____
_____
_____

COURSE OVERLOAD REMINDERS:

- Only with written approval of the student's academic dean and the advisor may a student register for more than 18 hours.

- Adding an overload may result in overload fees. By signing this form, you understand and have checked with the business office regarding these fees.

Student's Signature: _____

Advisor's Signature: _____

Dean's Signature: _____