

Department Files: Academic Support

These are the records of the non-instruction departments of FSC. Please update this list when adding contents to the boxes.

Email print-outs from departments can be found in the (???) Files

Please cross reference Advancement and Financial Aid when researching gifts/bequests/grants, etc

Box	Department	Description
1		
	Academic Affairs/Provost	Academic Advisors
	Academic Affairs/Provost	Academic Affairs Weekly News, 2008
	Academic Affairs/Provost	Academic Goals, 2011-2012
	Academic Affairs/Provost	Academic Standards Committee, 2008
	Academic Affairs/Provost	Adult Education, 1949-1950
	Academic Affairs/Provost	Alphabetic Building List, 1986
	Academic Affairs/Provost	CLEP
	Academic Affairs/Provost	Computer Training, 1996
	Academic Affairs/Provost	Correspondence: Mobberly, David G.
	Academic Affairs/Provost	Distribution of Grades, 1955-1969
	Academic Affairs/Provost	Evening and Summer Programs
	Academic Affairs/Provost	Existing Course Changes
	Academic Affairs/Provost	Faculty Memos, 1963-1964
	Academic Affairs/Provost	Fedler, Kyle; Appointed
	Academic Affairs/Provost	Freshman Profile, 1966
	Academic Affairs/Provost	FSC Adds Nursing Program, 1975
	Academic Affairs/Provost	General Education SLO, 2009
	Academic Affairs/Provost	Grade Approval Procedures
	Academic Affairs/Provost	Graduating Seniors, 1984-1988
	Academic Affairs/Provost	Institutional Research
	Academic Affairs/Provost	Institutional Research: Faculty and Student Retention
	Academic Affairs/Provost	Institutional Research: FSC Fact Book, 1986
	Academic Affairs/Provost	Prospectus: MBA/MS
	Academic Affairs/Provost	Students Completing Requirements, 1979
	Academic Affairs/Provost	Student Disability Services
	Academic Affairs/Provost	Transformational Curriculum
	Academic Life	Faculty Newsletter, 1965-1968
	Academic Life	Faculty Bulletin, 1969
	Academic Life	Faculty Bulletin, 1970
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	Academic Life	Faculty Bulletin, 1971
	Academic Life	Faculty Bulletin, 1972
	Academic Life	Faculty Bulletin, 1973
	Academic Life	Faculty Bulletin, 1974

	Academic Life	Faculty Bulletin, 1975
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	Academic Life	Faculty Bulletin, 1977
	Academic Life	Faculty Bulletin, 1978
	Academic Life	Faculty Bulletin, 1979
	Academic Life	Faculty Bulletin, 1980
	Academic Life	Faculty Bulletin, 1981
	Academic Life	Faculty Bulletin, 1982
	Academic Life	Faculty Bulletin, Vol.98--Vol. 111
	Academic Life	Academic Criteria
	Academic Life	Academic Support Services
	Academic Life	Brochures, Misc.
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	Academic Life	Forms
	Academic Life	Junior Advisors
	Academic Life	Jenzabar Access
	Academic Life	Transient Students
	Admissions	Admissions Staff, 1983 (Photo)
	Admissions	Day on Campus
	Admissions	Evening Degree/MBA
	Admissions	First Year Experience
	Admissions	Medical Technology Program Information
	Admissions	News Articles, 1990s
	Admissions	Recruitment Brochures, 1920s
	Admissions	Recruitment Brochures, 1930s
	Admissions	Recruitment Brochures, 1940s
	Admissions	Recruitment Brochures, 1950s
	Admissions	Recruitment Brochures, 1960s
	Admissions	Recruitment Brochures, 1970s
	Admissions	Recruitment Brochures, 1980s
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	Admissions	Recruitment Brochures, 1990s
	Admissions	Recruitment Brochures, 2000s
	Admissions	Recruitment Brochures, 2000s
	Admissions	Stetson/FSC Graduate Center Brochure
	Admissions	VP For Enrollment Management
	Advancement	Academic Chair: John V. and Ruth A. Tyndall Chair
	Advancement	Academic Chair: Nelson C. White Chair in Life Sciences
	Advancement	Academic Chair: Wilhelmina MacDonald Chair in Music
	Advancement	Advancement Staff Retreat, 2001
	Advancement	Annual Fund: Alumni and Friends of FSC
	Advancement	Annual Fund: Director, 1962
	Advancement	Annual Fund: Director, 1963
	Advancement	Annual Fund: Director, 1964
	Advancement	Annual Fund: Director, 1965
	Advancement	Annual Fund: Director, 1966

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	Advancement	Annual Fund: Director, 1967
	Advancement	Annual Fund: Director, 1968
	Advancement	Annual Fund: Director, 1969
	Advancement	Annual Fund: Financial and Charitable Planning Guide
	Advancement	Annual Fund: Young "Pizza" Mailer, Sept. 2002
	Advancement	Bequests: Edna M. Harwell, June 1975
	Advancement	Bequests: Amanda S. Heeb, 1977
	Advancement	Bequests: Mrs. Kent S. McKinley, March 1964
	Advancement	Bequests: Frank A. Weaner (undated)
	Advancement	Bequests: Mary Lowe West, July 1948
	Advancement	Brochures
	Advancement	Capital Campaign, Nov. 1999
	Advancement	City Bus Advertisement
	Advancement	Donations: Books Given by the Senior Class (undated)
	Advancement	Donations: Loca Lee Buckner, Nov. 1965
	Advancement	Donations: R.B. Gilbert (undated)
	Advancement	Donations: Dr. Eulalie Ginn Rare Books, 1975
	Advancement	Donations: Kraft Citrus Property (undated)
	Advancement	Donations: Fred Benford Room, Dec. 1975
	Advancement	Donations: E. Sappington Piano, April 1925
	Advancement	Donations: Dr. Hampton Lee Schofield Aerial Photograph, Feb. 1974
	Advancement	Donations: Dr. and Mrs. George F. Scott Campaign Exhibit
	Advancement	Donations: Sims Fund (undated)
	Advancement	Donations: Texaco (undated)
	Advancement	Donations: Tomlinson Cadillac, May 1975
	Advancement	Donations: Albert J. Wilson Rare Books, May 1970
	Advancement	Donor Information
	Advancement	Endowed Scholarship: J. Withers Blake (undated)
	Advancement	"Endowing Florida's Future," Booklet, unknown year
	Advancement	Endowment Fund Agreement, 1925
	Advancement	Endowment Fund Program (undated—Spivey era)
	Advancement	Endowment Fund, May 15, 1945
	Advancement	Endowment Fund, May 31, 1946
	Advancement	Endowment Fund Report, 1973
	Advancement	Faculty and Staff Campaign, multiple years
	Advancement	Financial Needs of FSC, 1962
	Advancement	Florida Citrus Archives Opening, 2002
	Advancement	FSC Advertisements, 2000s
	Advancement	FSC-Bethune-Cookman College Feasibility Studies, 1971
	Advancement	FSC-Bethune-Cookman College Partners in Progress Campaign: Publicity
	Advancement	FSC-Bethune-Cookman College Partners in Progress Campaign: Reports
	Advancement	FSC-Bethune-Cookman College Partners in Progress:

		Steering Committee Minutes, Aug. 23, 1971
	Advancement	FSC-Bethune-Cookman College Partners in Progress Campaign: Steering Committee Minutes, Dec. 5, 1972
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	Advancement	Fundraising: Board of Counselors Annual Dinner, 1987
	Advancement	Fundraising: Brochures
	Advancement	Fundraising: Centennial Fund
	Advancement	Fundraising: Centennial Fund, 1982-1984
	Advancement	Fundraising for Buildings
	Advancement	Fundraising: Financial Campaigns, 1930s
	Advancement	Fundraising: Million Movement Financial Campaign, 1925-1926
	Advancement	Fundraising: Second Century Fund
	Advancement	Fundraising: Survey Report, 1982
	Advancement	General Fund, May 31, 1946
	Advancement	General Fund, May 31, 1947
	Advancement	"Get a Clue"
	Advancement	Gift: Fountain—Senior Class, April 1965
	Advancement	Gift: Roy Fletcher (undated)
	Advancement	Gift: LillianChristine Laymon Memorial Collection of American Glass
	Advancement	Gift: Harriett Lightfoot, Indian Collection, 1973
	Advancement	Gift: A.F. Pickard, Hymn Book (undated)
	Advancement	Gift: Howard S. Smart Anthropological Collection, 1972
	Advancement	Gifts to FSC, 1956-1957
	Advancement	Gifts to FSC, 1958
	Advancement	Gifts to FSC, 1959
	Advancement	Gifts to FSC, 1960
	Advancement	Gifts to FSC, 1961
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	Advancement	Gifts to FSC, 1962 (A)
	Advancement	Gifts to FSC, 1962 (B)
	Advancement	Gifts to FSC, 1963 (A)
	Advancement	Gifts to FSC, 1963 (B)
	Advancement	Gifts to FSC, 1964 (A)
	Advancement	Gifts to FSC, 1964 (B)
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	Advancement	Gifts to FSC, 1965 (A)
	Advancement	Gifts to FSC, 1965 (B)
	Advancement	Gifts to FSC, 1965 (C)
	Advancement	Gifts to FSC, 1966 (A)
	Advancement	Gifts to FSC, 1966 (B)
	Advancement	Gifts to FSC, 1967 (A)
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	Advancement	Gifts to FSC, 1967 (B)

	Advancement	Gifts to FSC, 1968
	Advancement	Grant: Cowles Communication, Sept. 1969
	Advancement	Grant: Danforth Foundation (undated)
	Advancement	Grant: Gulf Oil (undated)
	Advancement	Grant: HFC Grant, Nov. 1968
	Advancement	Grant: IBM Matching Grant Program, 1986
	Advancement	Grant: Florida Resident Access Grant (FRAG), 2000
	Advancement	Grant: W.K. Kellogg, May 1971
	Advancement	Grant: Sears-Roebuck, Nov. 1971
	Advancement	Grant: Travelers Insurance, Jan. 1974
	Advancement	Grant: USS Agri-Chemicals, 1981
	Advancement	Grants Committee, 1971-1978
	Advancement	Hollingsworth Scholars Program
	Advancement	Hollingsworth Society
	Advancement	Letterhead Template
	Advancement	Report of Findings, Dec. 2000
	Advancement	Spivey Society
	Business Affairs	Bookstore
	Business Affairs	Correspondence, 1964-1969
	Business Affairs	Correspondence, 2007-2009
	Business Affairs	Energy Conservation Grant, 1980
	Business Affairs	Mailroom
	Business Affairs	Miscellaneous
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	Career Center	Announcement, 2007-2008
	Career Center	Events and Handouts, 1980s
	Career Center	Events and Handouts, 2000s
	Career Center	Newsletters, 1990s
	Career Center	"On the Horizon" 1998-2001
	Computer/Information Services	Equipment Location, 1994-1996
	Computer/Information Services	Network Set-up, 2001
	Counseling Center	Brochures
	Counseling Center	Events and Handouts
	Counseling Center	Example Referral
	Counseling Center	Faculty/Staff Referral Handbook
	Counseling Center	FERPA
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	Dean	Campus Order and Discipline, 1969-1971
	Dean	Chaperoning Social Functions
	Dean	Civil Rights Statement, 1979
	Dean	Class Attendance Policy
	Dean	Dean's Letter to the Faculty, 1951-1956
	Dean	Dean of Women: Harvard Hall Housing List, 1961-1967
	Dean	Dean of Women: Miscellaneous
	Dean	Dean of Women: Reports, 1967-1968
	Dean	Dean of Women: Summer School, 1964-1967

	Dean	Disciplinary Action
	Dean	Dorm-Student Rules and Regulations, 1924
	Dean	Student Deaths
	Dean	Sigma Alpha Epsilon Suspension, 1996-1998
	Dean	Student handbook (photo), 1929-1930
	Dean	Title IX Jenkins Field House
	Dean	Auman, Nancy J.
	Dean	Battle, J.A.
	Dean	Conner, Susan P.
	Dean	Mobberley, David G.
	Dean	Moran, Hugh A., Jr.
	Dean	Murphy, Walter Y.
	Dean	Wade, Ben F.
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	Development	Announcements, 2005
	Development	Brochures
	Development	Economic Impact of FSC on the Greater Lakeland Community, 1982
	Development	Miscellaneous, 1990s
	Development	Trust Seminar, 1995
	Financial Aid	Academic Grants/Scholarships
	Financial Aid	Awards and Scholarships: Chuck Anderson Baseball Award
	Financial Aid	Awards and Scholarships: Julia Berry Bennett Club
	Financial Aid	Awards and Scholarships: Amelia R. Brent Award
	Financial Aid	Awards and Scholarships: Cowles Publication Scholarship
	Financial Aid	Awards and Scholarships: Danforth Fellowship
	Financial Aid	Awards and Scholarships: Florida Latin-American/Caribbean Scholarship Program
	Financial Aid	Awards and Scholarships: German-American Club Scholarship
	Financial Aid	Awards and Scholarships: Amanda Heeb Award
	Financial Aid	Awards and Scholarships: J. Wallace Hamilton Memorial Scholarship
	Financial Aid	Awards and Scholarships: Edna M. Harwell Scholarship Loan Fund
	Financial Aid	Awards and Scholarships: George W. Jenkins Award
	Financial Aid	Awards and Scholarships: Methodist Scholarships
	Financial Aid	Awards and Scholarships: Miscellaneous, 1925-1940
	Financial Aid	Awards and Scholarships: National Merit Scholarship Foundation
	Financial Aid	Awards and Scholarships: National Science Foundation Fellowship
	Financial Aid	Awards and Scholarships: Polk Scholarship
	Financial Aid	Awards and Scholarships: Glenn H. Puckett Award
	Financial Aid	Awards and Scholarships: Agnes Johnson Roe and James C. Rogers Award

	Financial Aid	Awards and Scholarships: Selby Science Scholarship
	Financial Aid	Awards and Scholarships: Texaco Aid to Education Grant
	Financial Aid	Awards and Scholarships: Woodrow Wilson Fellowship
	Financial Aid	Brochures
	Financial Aid	Chao, Patrick: Board of Missions of the Methodist Church
	Financial Aid	College and Private School Credit Association
	Financial Aid	Czermak, Herberth
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	Financial Aid	Davidson Scholarship Guidelines
	Financial Aid	Expenditures/Budget, 1982-1986
	Financial Aid	Financial Aid Awareness Week, 1983
	Financial Aid	General Information and Statistics, 1991-1992
	Financial Aid	Grants/Scholarships "No Need" 1985
	Financial Aid	Grants: Misc. News Releases
	Financial Aid	Grants/Scholarship Directory
	Financial Aid	Jelinek, Elizabeta
	Financial Aid	Mojzes, Paul L.
	Financial Aid	Name Scholarship Report, 1991-1992
	Financial Aid	National Post-Secondary Student Aid Study, 1993
	Financial Aid	News Articles/Press Releases 1955-1969
	Financial Aid	News Articles, 1971
	Financial Aid	News Articles, 1999-2003
	Financial Aid	NIICU Survey
	Financial Aid	Press Releases—Scholarships, 1998-2004
	Financial Aid	Scholarship Directory, 1980s
	Financial Aid	Scholarship Directory, 2002-2003
	Financial Aid	Scholarship Fund: Red Stocking, March 1971
	Financial Aid	Student Workers
	Financial Aid	Tuition, 2003-2004
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	Financial Aid	Tuition Voucher Program
	Financial Aid	Reports: 1977-1979
	Financial Aid	Reports: 1980-1985
	Financial Aid	Reports: 1986-1989
	Financial Aid	Reports: 1990-1993
	Financial Aid	Reports: 1993-1995
	Financial Aid	Reuter Scholarship Report
	Financial Aid	Scholarships/Grants Applications—Awards— Correspondence, 1950s (A)
	Financial Aid	Scholarships/Grants Applications—Awards— Correspondence, 1950s (B)
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	Financial Aid	Scholarships for Art
	Financial Aid	Scholarship Celebrations, Announcements, Invitations
	Financial Aid	Scholarship List, 1982
	Financial Aid	Scholarships Not Used by Students

	Food Service	Misc.
	Human Resources	Policies, 1998
	Library	AAL ECAT
	Library	Activity Report, 2009-2014
	Library	Adicks, Richard
	Library	Adjunct Faculty Privileges
	Library	Administrative Correspondence, 1986-1994
	Library	Annual Program on College Resources for Title II Higher Education
	Library	Annual Reports Collection, 1993
	Library	Assessment Plan, 1995
	Library	Assessment, 2007-2008
	Library	Budget, 1985-1986
	Library	Budget Proposal
	Library	Classes
	Library	Collections Committee, 1978
	Library	Conference on Regional Planning for Library Resources, 1948
	Library	Consultants' Reports
	Library	Continuous Improvement Exercise, 2012
	Library	Core Requirements, 2005
	Library	Correspondence
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	Library	Department/Program Annual Reports for Outcomes Assessment, 2004
	Library	Digital Archives—Statement of Need
	Library	Educational Support Services
	Library	Ex Libris
	Library	Faculty Forum
	Library	Forms
	Library	Friends of the Library
	Library	FSC-Orlando LRC
	Library	Goals, 2016
	Library	Grants: Title II Higher Education Act (Library Grants)
	Library	Grants: W.K. Kellogg Foundation Grant
	Library	Guides/Handbooks
	Library	Honors Student Releases, 2004
	Library	Images
	Library	Internet Committee
	Library	IPEDS Survey, 1988
	Library	Japan Economic Journal
	Library	Journal Subscription Rates
	Library	Kazanjian Library Foundation, 1954
	Library	Learning Resources
	Library	Letterhead
	Library	Library Assistants

	Library	Library Bill of Rights
	Library	Library Committee
	Library	Library and Archives Committee
	Library	Library Showcase
	Library	Long Range Plan (FSC), 2000
	Library	MacDonald, Randall
	Library	Materials Selection Guide, Orlando
	Library	Mission Statement
	Library	News Articles
	Library	Online Resources
	Library	Organizational Membership
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	Library	Parents Fund
	Library	Periodicals
	Library	Periodical Holding List, 1997
	Library	Policies: Circulation Policy
	Library	Policies: Computer Services
	Library	Policies: Disaster Preparedness
	Library	Policies: Disaster Recovery
	Library	Policies: Disaster Recovery
	Library	Policies: Hours of Operation
	Library	Policies: Instructions for "The Southern" Metadata
	Library	Policies: Intellectual Property
	Library	Policies: Misc. Policies
	Library	Policies: Selection/Weeding Policy
	Library	Policies: Use Policy
	Library	President's Ten Year Report, 1968
	Library	Progress Report, 1958-1959
	Library	Project Summary, 1968
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	Library	Reference: FSC Names
	Library	Reference: FSC Press
	Library	Reports to the President, 1938-1956
	Library	Rochelle Elementary School
	Library	Rogers, Ann
	Library	Roux Reads Book Club
	Library	Roux News
	Library	Sabbatical Leave
	Library	SACS: Institutional Assessment, 1997-1998
	Library	SACS: Reaffirmation of Accreditation, 2008
	Library	SACS: Self-Study, 1978 (?)
	Library	SACS: Self-Study, 1987
	Library	SACS: Self-Study (unknown year)
	Library	Safety Inspection, 1997
	Library	Search Guidelines/Results
	Library	Southeastern Library Network

	Library	Staff Manual
	Library	Staff Meetings
	Library	Standards for College Libraries, 1986
	Library	Statistics: Circulation Statistics Report, 1967-1991
	Library	Statistics: Report, 1981-1986
	Library	Statistics: Cards Counting, 1982
	Library	Statistics: Circulation Stats: Other Libraries, 1992-1993
	Library	Statistics: Daily Circulation, 1994
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	Library	Statistics: Circulation Statistics, 1995-1996
	Library	Statistics: Circulation Statistics, 1995-1996
	Library	Statistics: Monthly Reports, 1995-1996
	Library	Statistics: FSC Search Statistics Monthly Report, 1998 (Jan.)
	Library	Statistics: Monthly Reports, 1997
	Library	Statistics: Monthly Management Report, Feb.-Jun., 1998
	Library	Statistics: Monthly Management Report, Aug.-Oct., 1998
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	Library	Statistics: Monthly Management Report, Nov.-Dec., 1998
	Library	Statistics: Monthly Report, Jan.-Jul., 1999
	Library	Statistics: Monthly Report, Jan.-Jul., 1999
	Library	Statistics: Monthly Report, Jan.-Jul., 1999
	Library	Statistics: Monthly Report, Aug.-Dec., 1999
	Library	Statistics: Monthly Report, Aug.-Dec., 1999
	Library	Statistics: Weekly Statistics, 1999
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	Library	Statistics: Monthly Reports, Jan.-May, 2000
	Library	Statistics: Monthly Reports, Jan.-May, 2000
	Library	Statistics: Weekly Statistics, 2000
	Library	Statistics: Data Collection Report, 2003
	Library	Strategic Plan, 2006
	Library	Student Assistants
	Library	Student Library Survey
	Library	Surveys
	Library	The Learner's Library, 1996
	Library	Tours
	Library	Urquiza, Rosina
	Library	Wilson, Albert J., Bible Donation, 1970
	Library: Archives	Alphabetical List of Cataloged Holdings, Aug., 1991
	Library: Archives	Backups
	Library: Archives	Check-out
	Library: Archives	Committee
	Library: Archives	Goals/Inventory, 1997
	Library: Archives	Guidelines
	Library: Archives	Materials Usage Log, 1991-1993
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	Library: Archives	McKay Hours of Operation

	Library: Archives	Misc.
	Library: Archives	Peer and Aspirant Institutions
	Library: Archives	Records Authority Statement
	Library: Archives	Reports, Spring 1996
	Library: Archives	Roux Archives, 1951
	Library: Archives	Roux Library Archives Holdings, 1991
	Library: Archives	Roux Library Archives Users Manual, 1980
	Library: Archives	Software
	Library: Archives	Users Manual Cataloging
	Library: Archives	Users Manual, 1991
	Maintenance	Annual Awards Luncheon(Photo), 1990
	Maintenance	Servicemaster, 1995
	Registrar	Divisions and Number of Courses Offered, 1946-1960
	Registrar	Evening Degree Completion Program
	Registrar	Forms
	Registrar	Graduates According to Majors, 1969-1973
	Registrar	Graduate Council, 1986-1992
	Registrar	Graduates' Personal Data, 1929
	Registrar	Graduation Rosters: 1964, 1968, 1998-2009
	Registrar	Handouts
	Registrar	Registration Procedures
	Registrar	Registration Survey, 1963-1968
	Registrar	Scaled Examination
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	Registrar	Summer School (multiple years)
	Safety Office	Aggravated Stalker, 2006
	Safety Office	Annual Security Reports
	Safety Office	Arrests
	Safety Office	Battery, 2006
	Safety Office	Crime Stoppers
	Safety Office	Crisis Planning
	Safety Office	Dorm Intruder, 1995
	Safety Office	Gang Vandalism, 1996
	Safety Office	Guest Parking Past
	Safety Office	Hacking Suspect, 2001
	Safety Office	Information, 1992
	Safety Office	Information, 1996-1997
	Safety Office	Motor Vehicle Regulations
	Safety Office	Naughtright, Jamie
	Safety Office	Sexual Assaults
	Safety Office	Sexual Harassment
	Safety Office	Shooting
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	Safety Office	Slashing, 2001
	Safety Office	Suspected Bomb, 1997
	Safety Office	Swan Death

	Safety Office	Terrorism on Campus
	Safety Office	Truck Title, 1924
	Student Health Center	Chemical Hygiene Plan, 1997
	Student Health Center	Exposure Control Plan, 1997
	Student Health Center	Meningitis
	Student Health Center	Miscellaneous
	Student Life	Association of Campus Entertainment (ACE)
	Student Life	Brochures
	Student Life	Community Living Yearbook, 2000-2001
	Student Life	Community Living Yearbook, 2010-2011
	Student Life	Constitution of the Freshman Board of Allan Spivey Dorm
	Student Life	Dean Appointment, 1998
	Student Life	Events
	Student Life	Handbook and Planning Calendar, 1995-1996
	Student Life	2004-2005 Student Life Images
	Student Life	"Life After School Explained"
	Student Life	Orientation Materials, Fall 2017
	Student Life	Resident Advisor Program, 1995-1996
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	Student Life	Student Union Board Activities
	Student Travel	Brochures—Study Abroad
	Student Travel	Case History of Ireland Program
	Student Travel	FSC-Stetson Year Abroad Program in Madrid/Suzanne Prieto
	Student Travel	May Option
	Student Travel	Newspaper Articles
	Student Travel	Student Reports Prior to Departing Host Nation (Germany)
	Student Travel	Study Abroad—Costa Rica
	Wellness Center	Announcements
	Wellness Center	Brochures
	Wellness Center	News Articles
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