



THE OFFICE OF CAREER & CONTINUING EDUCATION PRESENTATION TOPICS



OVERVIEW OF OFFICE RESOURCES

A synopsis of services, tools and opportunities the Office of Career and Continuing Education provides students to help them with their career goals and professional aspirations.



GRADUATE SCHOOL PREPARATION

To go or not to go? Students will explore key factors in making the decision to pursue an advanced degree through graduate school. Learn more about the search process, financial assistance, and life as a graduate student.



RESUME/COVER LETTER WRITING & TIPS

Learn about proper formats, building strong bullet statements, articulating employability skills, and connecting experiences along with best practices to avoid common mistakes and obstacles.



BRANDING THE PROFESSIONAL YOU!

Learn how to create and manage your brand through online platforms and in-person opportunities. Explore ways to own your professional image and stand out from other candidates.



CAREER EXPLORATION: FULFILLING YOUR PURPOSE

Connecting passions, values, interests and skills into real world decision making. This presentation touches on various strategies students can use to help make career related decisions.



TRANSLATING LEADERSHIP SKILLS FROM COLLEGE TO CAREER

Your a leader, now what? Learn how to market different leadership experiences and styles to impress recruiters and employers.



INTERVIEW TIPS

Talking the "Talk", going over different interview processes while discussing what to do before, during, and after the interview.



RESOLVING CONFLICT IN THE WORKPLACE

Learn how to identify, approach, and resolve different types of conflict within the workplace. Establish strategies to foster a positive and healthy work environment.



JOB/INTERNSHIP SEARCH STRATEGIES

Learn strategies, explore tools, and gain resources related to finding, selecting, landing, and making the most out of internships and jobs.



LIFE AFTER COLLEGE

Student loans, budgets, and change, OH MY! This presentation will cover life transitions from finances, moving to a new area, building a network, and more as you transition from being a student to becoming a young professional.

Have other presentation ideas? Email cingrassia@flsouthern.edu for classroom presentations and mdazey@flsouthern.edu for student organization presentations.