

V. Student Involvement

The Center for Student Involvement has general responsibility for student activities, student organizations and services and administers the student development program which includes all extracurricular activities with the exception of intercollegiate sports, campus ministry, and wellness programming including intramural sports. All student social events and organized extracurricular activities must be registered with the Center for Student Involvement. Events must be sponsored by recognized student organizations unless special arrangements for sponsorship are made with the Director of Greek Life and Student Organizations or the Assistant Dean of Student Development. All fund-raisers (car washes, raffles, etc.) and sales by vendors (sportswear sales, Greek composite sales, etc.) must be authorized by the Director of Greek Life and Student Organizations. College guidelines for registering, scheduling, advertising, and conducting all such activities and events are to be followed.

The College reserves the right to cancel an activity or event when there are reasonable grounds to believe that the activity or event will be detrimental to College operation or will endanger persons or property or if proper procedure is not followed.

A. Responsibilities of Student Organizations

Recognized Student Organizations, or students acting with a common purpose, shall adhere to all College Policies. Failure to do so may result in the initiation of Student Accountability proceedings against the Student Organization. Consequently, all College Policies apply to Student Organizations collectively. Student Organizations may be held responsible when any of the following situations exist or occur:

1. Members of the Student Organization act in concert to violate College Policy.
2. A violation of College Policy arises out of an event sponsored, financed, or endorsed by the Student Organization.
3. A leader of the Student Organization has knowledge of a violation of College Policy before or while it occurs and fails to take preventive or corrective action.
4. A violation of College Policy occurs at an off-campus facility that is leased, rented, or used by the Student Organization.
5. A pattern of individual violations of College Policy has existed without proper or appropriate Student Organization control, remedy, or sanction.
6. Members of the Student Organization attempt to cover up or fail to report violations of College Policy to appropriate College officials.

Delivery of written notice to a Student Organization shall be made according to the delivery requirements set forth in Section III.F. of this Student Handbook to the president or equivalent

head of the Student Organization. A Student Organization shall be represented by the president or equivalent head of the Student Organization in any Student Accountability Meeting involving that Student Organization. If the president or equivalent head of the Student Organization is not able to attend the Student Accountability Meeting, the Student Organization may designate one of its members, in writing, to represent it in lieu of the president or equivalent head.

B. Policies and Procedures

Student Organizations exist at the College by agreement between the Student Organization and the College through the Dean, and are subject to the rules and approval of the College. The policies governing constitutions, by-laws, rules, and regulations of these Student Organizations must not conflict with the rules, regulations, and mission of the College and all state and federal laws.

Student misconduct within such Student Organizations may subject both the members and the Student Organization to accountability action by the College, which may include withdrawal of the College's agreement to permit the Student Organization to exist on campus.

The College and the Student Government Association will continue to recognize those Student Organizations that serve the educational and general purposes of the College, contribute to the interests of their members, and are consistent with the standards and policies of the College. In order to use the name of the College, College facilities, and to qualify for Student Government Association funding, recognized Student Organizations must function under the general supervision of the Center for Student Involvement and the Student Government Association, and fulfill the following responsibilities:

1.Registration

At the beginning of the fall semester, each Student Organization must register with the Student Government Association. This is done by registering through the Student Organizations website and by attending the Monthly Leadership Series sponsored by the Student Government Association. Student Organizations that do not register will be considered inactive and will not be eligible to sponsor activities and must then go through the Student Organization recognition process. All Student Organizations must maintain a membership of at least seven (7) members.

New Student Organizations must go through the process of recognition. Recognition will be granted in conjunction with the Office of Student Development, Center for Student Involvement, Campus Ministries, and the Student Government Association. Information about the process may be obtained from the Center for Student Involvement, located in the Center for Student Involvement. Social Greek letter fraternities and sororities must also petition through their respective governing councils for membership and be granted permission. The process for recognition requires the following items: 1) meeting with the Director of Greek Life and Student Organizations or Coordinator of Student Involvement to discuss the petitioning Student Organization, 2) obtaining the signature of 50 students who support the establishment of the Student Organization, 3) meeting with the Executive Vice-President of the Student Government

Association once you have obtained the 50 signatures, 4) first reading before the SGA Senate, 5) trial period for establishment, 6) second presentation before Presidents' Circle through SGA with the following criteria being met: explanation of the Student Organization and how it will contribute to the mission of the College, constitution and by-laws, a list with a minimum of 7 members, a letter of support if the Student Organization is an inter/national Student Organization from the governing Student Organization, and a 2/3 vote of members in attendance at the Senate and Presidents' Circle meetings at which the petition Student Organization is presenting.

2. Records

Each Student Organization is required to have all necessary forms and documents on file with the Center for Student Involvement. The necessary information includes a copy of the current items: constitution and bylaws, the Student Organization Registration Form, the Executive Officer Report Form, and the Advisor Appointment Form (for social Greek letter Student Organizations they must also have an off-campus advisor in addition to their on-campus advisor). Student Organizations that do not follow the procedures for maintaining recognition risk losing recognition. All information may be updated through the Student Organizations website.

Maintaining status of recognition for Student Organizations is as follows: all registered Student Organizations must send a representative to meetings of Presidents' Circle through SGA, keep all records up to date with the Center for Student Involvement, maintain a membership roster of seven members, and check their assigned mailbox every 48 hours, during the business week.

3. Membership Requirements

Membership and participation in all Student Organizations will be open to all students without regard to race, creed, gender, national origin, religion, political affiliation, age, physical capability, or sexual orientation. Approved Greek letter social fraternities and sororities are, through Title IX, exempt with regard to gender only and must meet all other requirements mentioned above. Officers in Student Organizations must maintain a 2.0 grade point average (both semester and cumulative), and be free from academic probation and social probation.

4. Student Organization Advisor(s)

All Student Organizations are required to have a faculty or staff advisor registered with the Student Government Association in order to maintain active status. All social fraternities and sororities must also have an off-campus advisor(s) and they must also be registered with the Center for Student Involvement.

5. Financial Procedures

Student Organizations have the responsibility to be good financial stewards of the funds entrusted to them.

Once these requirements have been met, the Student Organization must be approved by the Director of Greek Life and Student Organizations and the Student Government Association. Greek letter sororities or fraternities must be approved by their respective governing council and the College.

6. Event Registration

All Student Organizations must register events and activities through the Center for Student Involvement by completing the Activity Registration Form. All events sponsored by Student Organizations must be registered fourteen (14) business days prior to the event. All events where alcohol is present must follow FIPG policy (a copy may be obtained in the Center for Student Involvement.).

7. Inter-Student Group Mail

All registered Student Organizations have a mailbox located in the Center for Student Involvement. These boxes shall be used for all inter-student organization mail. Boxes must be checked every 48 hours during the business week.