

III. Student Accountability Process

A. Introduction

The College student accountability process is based upon the assumption that individual and organization responsibility is part of the educational process. Student accountability proceedings foster good citizenship, healthy life choices, respect for self and others, personal responsibility and accountability, and protect the rights, freedom, and safety of members of the College community.

The student accountability process is an educational process designed to resolve matters concerning student conduct within the framework of students' rights and responsibilities pursuant to College Policies. The College strives to provide a fair, just, and educational process for all students. However, student accountability proceedings are not a legal process. Accordingly, it is not appropriate for legal counsel to represent a student in a student accountability proceeding and, therefore, legal counsel is not permitted.

A student's past behavior, acknowledgment of recent behavior, and attitude may be taken into consideration when determining the appropriate sanction for the violation. Sanctions may be assigned individually or in combination with other sanctions. Failure to comply with sanction requirements shall be considered a violation and shall result in more severe accountability action. Sanctions are in effect from the time of notification, either in person or in writing, whichever comes first.

The following sanctions may be imposed upon any student found to have violated the Cornerstone Code of Conduct:

- **Written Warning** is a written reprimand for violation of a College Policy. A written warning becomes a part of a student's accountability file. The files are located in the Office of Student Development. Students may receive written warnings in conjunction with other sanctions including, but not limited to, educational programs and/or activities.
- **Apology** is a written or oral apology to a person or group.
- **Fines** shall be determined by the meeting officer or staff involved in consideration of the seriousness of the infraction. Fines must be paid within fifteen days or before the end of the semester, whichever comes first.
- **Restitution** is compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary (paid within fifteen days or before the end of the semester, whichever comes first) or material replacement.
- **Holds** are issued when a student has failed to perform according to indebtedness to the College. The College may invalidate the student's I.D. card, withhold transcripts or grades, and revoke permission to register.
 - A student accountability hold may be placed on any student's grades, records, or registration if he or she has not complied with a sanction or requirement.
 - A diploma hold may be placed on any graduating senior who has an unresolved accountability or indebtedness issue. The student may "walk" but will not receive his or her diploma until the accountability issue or the indebtedness has been resolved.

- **Loss of Privileges** is the denial of specified privileges (including, but not limited to, housing and parking) for a designated period of time.
- **Exclusion** for a definite or indefinite period of time from all or a portion of College premises, property, buildings, or residence areas as specified in the sanction.
- **Educational Programs** may be assigned to be completed to specifications within a specific period of time.
- **Removal from College Housing** may be for no less than the remainder of the semester or for an indefinite period of time. **There shall be no refund.** The student must petition the Dean for restoration of the right to return to College housing. Removal from college housing may affect a student's ability to remain as an enrolled student.
- **Referral** is defined as referring a student to counseling or to another appropriate resource in the community.
- **Housing Probation** is defined as a specified period of time in which the student must demonstrate strict compliance with College Policies and housing rules and regulations. No violations may occur during this period of time. In most cases, students who violate a College Policy or a housing rule or regulation while on Housing Probation will lose their privilege of living in campus housing for a specified period of time or indefinitely. **There shall be no refund.**
- **Social Probation** is defined as a specified period of time in which the student will not be allowed to represent the College as an official delegate, representative, athlete, or performer, and he or she may not hold any elected office or committee chairpersonship in College organizations of any kind. The student will be allowed to attend academic classes and any activities which are a part of an academic requirement. In most cases, students who violate College Policies while on social probation will be suspended from the College. Students may receive social probation in conjunction with other sanctions.
- **Deactivation** is defined as a Student Organization losing all privileges including College recognition for a specified period of time.
- **Disaffiliation** is defined as the College severing the relationship with the student by not allowing a student to register for classes indefinitely.
- **College Suspension** is defined as separation of the student from the College for a definite period of time. The student shall not be permitted on College property or permitted to attend College functions. Conditions for readmission may be specified. College suspension goes on a student's academic record. **There shall be no refund.**
- **College Expulsion** is permanent separation of the student from the College. College expulsion goes on a student's academic record. **There shall be no refund.**
- **Suspended Sanction(s)** occur when any or all of the sanctions are suspended upon the fulfillment of certain conditions as outlined and set forth in written notification.
- More than one of the sanctions listed above may be imposed for any single violation.
- Other than College expulsion, accountability sanctions shall not be made part of the student's permanent academic record, but shall become part of the student's confidential record which is maintained by the Dean of Student Development for a period of at least five years.
- Any sanction or combination of those listed above may be imposed upon groups or Student Organizations.

Notification of Parents and Guardians

The College may notify a student's parents or guardians regarding accountability sanctions taken by the College based on the nature of the sanction and the circumstances involved.

The College may mail to the parents or guardians a copy of the letter explaining the sanction(s).

1. Parent or Guardian shall be mailed a copy of the sanction letter for alcohol and drug offenses.
2. Parent or Guardian shall be mailed a copy of disaffiliation, suspension or expulsion sanctions.

B. Search Process

By exercising the privilege of enrolling in the College, all students consent to the following and the College reserves the right to:

- Access and/or search a student's on-campus room for the purposes of inspection, inventory, custodial service, and protection of College property; and
- Access and/or search a student's on-campus room and/or possessions to ensure compliance with College Policies and to ensure the welfare and safety of individuals and groups on campus; and
- Access and/or search a student's vehicle on-campus to ensure compliance with College Policies and rules to ensure the welfare and safety of individuals and groups on campus; and
- Search a student's person and personal effects in the student's possession in order to ensure the welfare and safety of individuals and groups on campus.

The President of the College, the Dean of Student Development, or the Assistant Dean of Student Development shall have the authority to authorize any of the enumerated acts set forth above. Any search set forth above shall be conducted by the Office of Student Development, the Director of Campus Safety and Security, or their designated representatives. The student may, at the discretion of the College, be allowed to be present during the search of his or her room or property, but said presence shall not be required as a condition to the search. All searches shall be conducted by at least two individuals unless there is an immediate issue involving the safety and well being of the college community. In an emergency situation or in the case where there is a perceived threat of a serious nature to the safety and well being of the college community, the College reserves the right to act in a reasonable manner to counter said threat, even if said action is not in strict compliance with the above guidelines. The College reserves the right to have law enforcement on the scene during a search.

Any student who impedes the College in acting in accordance with the above shall be subject to serious accountability sanctions.

C. Interim Suspension

In certain circumstances, the Office of Student Development may impose a College or residence-hall suspension prior to the meeting before a student accountability body or officer.

1. Interim suspension may be imposed to ensure the safety and well-being of members of the College; to ensure the student's own physical or emotional safety and well-being; and/or if the student poses a definite threat of, disruption of, or interference with the normal operations of the College.
2. During the interim suspension, students shall be denied access to the residence halls and/or to the campus (including classes) and/or all other College activities or privileges for which the student might otherwise be eligible as the Office of Student Development may determine to be appropriate.

D. Alcohol Violations

Sanctions

1. Individuals

If a student is found to be in violation of the Cornerstone Tenet One regarding alcohol, minimum sanctions may include, but are not limited to:

- a. First Violation: The parents or guardians of the student shall receive a copy of the sanction letter. The student shall be required to complete an alcohol sanctions course and be assessed a service fee. The student may also be referred to the Counseling Center.
- b. Second Violation: The parents or guardians of the student shall receive a copy of the sanction letter. The student shall be required to complete an alcohol education session by the designated administrator and be assessed a service fee. In addition, the student may be placed on social probation for a specified period of time. Students may receive social probation in conjunction with other sanctions.
- c. Third Violation: Parents or guardians of the student shall receive a copy of the sanction letter. The student shall be required to attend counseling and be assessed a service fee as well as the student may be suspended from the College for a period of not less than one semester. Counseling may be required prior to consideration for readmission.

2. Student Organizations

Student Organizations sponsoring on- or off-campus events are responsible for abiding by and enforcing the guidelines outlined in the Alcohol Policy and shall abide by federal, state, and local laws.

If found to be in violation of the policy, the minimum sanctions include but are not limited to:

- a. First Violation: The parents or guardians of each member shall receive a copy of the sanction letter. The Student Organization shall be fined \$250 and may be required to complete an alcohol education program. The Student Organization shall lose social privileges for a specified period of time. The Student Organization may participate in Student Government, Interfraternity Council, or Panhellenic sponsored events but shall not be eligible to earn awards for such participation. The Student Organization's national office (if applicable) shall be notified along with the Student Organization's faculty and alumni advisors. The Student Organization shall lose eligibility for Student Organization funding for a specified period of time.
- b. Second Violation: The parents or guardians of each member shall receive a copy of the sanction letter. The Student Organization may be fined \$500 and shall lose all social, philanthropic, and membership privileges for a specified period of time. The Student Organization's national office shall be notified (if applicable) along with the Student Organization's faculty and alumni advisors and the Student Organization shall not be eligible for Student Organization funding for a specified period of time.
- c. Third Violation: The parents or guardians of each member shall receive a copy of the sanction letter. The Student Organization may be fined \$1000 and may lose campus recognition for a specified period of time. Notification of the Student Organization's national office (if applicable) and notification of the Student Organization's faculty and alumni advisors shall be completed. After a specified period of time, the Student Organization may reapply for recognition through the College's process.

E. Drug Violations

Sanctions

1. Individuals

If a student is found to be in violation of the Cornerstone Tenet One regarding drugs, minimum sanctions include, but are not limited to:

- The Dean or designee may select to have the case heard by the Student Accountability Committee. As a violation of the drug policy, the minimum sanction will result in suspension. When responsibility is clear and convincing or admitted, the Dean may impose college suspension without further proceedings. Parents or guardians shall receive a copy of the sanction letter.

2. Student Organizations

Student Organizations sponsoring on or off-campus events are responsible for abiding by and enforcing the guidelines outlined in the Cornerstone Tenet One regarding drugs. If a

student organization is found to be in violation of the policy, the minimum sanctions will include but are not limited to:

- The Dean or designee may select to have the case heard by the Student Accountability Committee. As a violation of the drug policy, the minimum sanction will result in suspension. Parents or guardians shall receive a copy of the sanction letter.

F. Student Accountability Procedures

The College seeks to create a community of scholars who hold one another accountable to the high ideals, vision, and mission of the College. Choosing to join the community obligates each member to a code of behavior that reflects the highest personal and communal values to which the college is committed.

Student Accountability is an educational process that holds members of the College community accountable for his or her actions. Through this process, it is our goal to educate students about making healthy choices and how their actions affect the community.

1. Student Procedural Rights

Note: Cases that fall under the jurisdiction of the Honor Code shall follow those stated processes outlined in the Academic Catalog.

A student who is alleged to have violated the College's Cornerstone Code of Conduct or any other aspect which would subject the student to accountability action, shall be entitled to certain procedural due process as follows:

- a. The student shall be notified of the essence of the charge and the general nature of the evidence which supports the charge.
- b. The student shall be allowed to rebut written statements and shall be allowed to present evidence and/or witnesses in his or her behalf. Under certain circumstances, the College, in its sole discretion, may allow an alleged victim to present his or her version of the events in question in writing or outside the presence of the affected student. Said procedure could be utilized, for example, in cases involving allegations of sexual assault, harassment, or physical violence. In such cases, the affected student shall be given broad latitude in presenting evidence to rebut said allegations.
- c. The student shall be notified in writing of the decision and shall be allowed to appeal said decision to the appropriate appeal official.
- d. The student may have the opportunity to waive an accountability meeting and the appeal process by taking responsibility for his/her action and accept a prescribed sanction from the College.

Notwithstanding any of the above, if the health, safety, well-being of either the student or a member of the College community is affected, the College may institute immediate suspension or modify any of the above to address the specific facts of the matter. During the suspension, the student may not enter the campus without obtaining prior permission from the Office of Student Development.

2. Student Accountability Authority

The Office of Student Development shall determine the composition of student accountability bodies and may determine which student accountability board or officer shall be authorized to hear cases.

The Office of Student Development shall develop policies for the administration of the student accountability program and procedural rules for the conduct of meetings that are consistent with provisions of the Cornerstone Code of Conduct.

Unless specifically deferred by the Dean of Student Development pending the appeal process, all sanctions shall go into effect as soon as the student is notified either in person or in writing, whichever occurs first.

3. Student Accountability Process

When students are allegedly involved in behavior that violates the College Cornerstone Code of Conduct, they will follow the accountability process explained below:

- a. An Incident or Safety Report or written statement is used to report the alleged violation.
 - (1) Any student, faculty, or staff member may report a violation of policy.
 - (2) Safety reports, police reports, or any written statements are acceptable.
 - (3) The Incident Report should be submitted as soon as possible after the event takes place, preferably within 24 hours.
- b. The Office of Student Development may conduct an investigation.
- c. The Office of Community Living will determine the level at which the student accountability meeting will take place. This determination will be made based upon the seriousness of the situation, the possible sanctions, and the previous accountability record of the student(s).
 - (1) An informal meeting is typically with a Community Living Coordinator.
 - (2) An administrative meeting is typically with the Director or Assistant Director of Community Living.

- (3) For the most serious of College Policy violations, a Student Accountability Committee meeting may be held. The Student Accountability Committee consists of students, faculty, and staff members. It is a formal meeting which involves the presentation of witness testimony and may be an opportunity for students to present evidence on their behalf and to question all witnesses. The meeting is audio taped. This Committee may be used to hear cases in which sanctions, if imposed, might include suspension or expulsion from the College (see page 27 for more information about the Student Accountability Committee).
- d. Students are contacted via their on-campus mailbox, campus email, and/or phone to attend a student accountability meeting.
- (1) The alleged Cornerstone Code of Conduct violation will be noted.
 - (2) The time, date, and place of incident will be noted.
 - (3) The level of the accountability meeting will be noted.
- e. Informal and Administrative Meeting Procedures
- All meetings are closed and are conducted in private. Neither the College nor students shall bring attorneys to student accountability meetings. Witnesses must have personally observed, have direct knowledge of, or otherwise have relevant knowledge of the incident in question.
- (1) In cases involving more than one accused student, the meeting may be held collectively or individually.
 - (2) The complainant and the accused may present witnesses. If after hearing the incident or Safety Report during the accountability meeting, the accused student determines he or she has a need to call witnesses. The accused student may request a three-day waiting period. At the conclusion of the three-day period the student accountability meeting will resume.
 - (3) Pertinent records, exhibits, and written statements may be accepted as evidence for consideration.
 - (4) Failure to attend or respond to a student accountability meeting notification may result in forfeiting the student's right to be heard and a sanction may be issued in his or her absence.
 - a) The student enters an accountability statement of either "Responsible" or "Not Responsible."

- 1) A statement of “Responsible” indicates the accused concurs that he or she accepts the responsibility for the conduct alleged in the accusation.
- 2) A statement of “Not Responsible” means the accused student does not accept responsibility for the accusation.

b) Determination of Responsibility Phase

- 1) The College’s case may be presented via written reports.
- 2) The accused student or Student Group will then state their case.
- 3) Witnesses for the person presenting the charge(s) will be called in one at a time. Each witness will be asked to present information relevant to the case. The person conducting the accountability meeting may question each witness. Each witness will then be asked to leave. The accused student has the right to rebut the written statements.
- 4) Witnesses for the person or Student Organization being accused will be called in one at a time. The person conducting the accountability meeting or the person or Student Organization accused may question each witness. Each witness will then be asked to leave.
- 5) After all witnesses have been heard, the person conducting the accountability meeting may ask for concluding comments
- 6) The College Student Accountability staff member will entertain a motion of “Responsible” or “Not Responsible” for each charge presented. The findings will be disclosed to the student.
- 7) If found Not Responsible, the meeting is closed and everyone is dismissed.
- 8) If found Responsible the College Student Accountability body or officer will assign the appropriate sanctions.
- 9) The student will be asked to sign paperwork indicating the outcome of the accountability meeting.

(5) Sanction Completion and Appeals

- a) Sanctions are in effect as soon as the student is notified either in person or in writing, whichever comes first.

- b) After the meeting, the student or Student Organization may appeal the decision of the accountability board or officer within three business days. (See section on Appeals.)

(6) Student Accountability Committee (SAC)

Purpose: The SAC may meet to review cases of student misconduct deemed serious enough to warrant suspension or expulsion from The College. The SAC may be used for:

- a) Appeals when a College official has found it necessary to exercise immediate accountability action under unusual circumstances;
- b) Cases referred directly to the SAC by the Office of Community Living.

Membership: The SAC shall be composed of not more than ten faculty, six students, and one member of the Student Life Staff.

- 1) The Faculty Members shall be appointed by the Provost. One Faculty Member will serve as the SAC Chair.
 - a. The Chair shall have no vote, except in the case of a tie.
 - b. The Chair shall have the responsibility for calling to order and conducting all meetings.
- 2) The student members shall apply for membership through the Student Government Association. No more than six members shall be appointed. To be eligible for selection to the SAC, a student must:
 - a. Have successfully completed one semester at the College as a full-time student.
 - b. Be in good standing with the College. The student must not have an accountability record and must support the Cornerstone Code of Conduct and College Policies.
 - c. Maintain a 2.5 cumulative G.P.A.

Process: Six voting members should be present to hear a case with the following minimum representation: 1 Faculty Member serving as chair, 1 Faculty Member, 2 students, and 1 Student Life Staff member. If fewer voting members are present, the charged student may determine whether to proceed or reschedule.

- a. The Office of Student Development will present the case on behalf of the College.
- b. All SAC meetings are closed.
- c. In cases involving more than one accused person, the Student Accountability Committee retains the right to determine whether the cases will be heard collectively or individually.

SAC Meeting Procedures:

- a. Meeting is closed. Parents or guardians are not part of this process.
- b. Students may question witnesses who speak at the meeting and may challenge any written witness statements presented at the meeting. A full-time member of the student body, or a member of the SAC, acting as an advisor may be present. The advisor's role is to offer support and advice to the student and may not be an attorney and may not speak in place of or on behalf of the student. The student may request that an audio recording be made of the meeting.
- c. Neither the College nor student shall bring attorneys to SAC meetings.
- d. Witnesses must have personal involvement with, have personally observed, or have direct or otherwise relevant knowledge of the incident in question. One character witness may be heard if the student either pleads or is found responsible for any or all of the Cornerstone Code of Conduct violations. The character witness must be affiliated with the College as a full-time student, faculty or, staff member. The character witness does not have to have personal involvement in the situation being addressed. The character witness would be heard prior to the sanctioning process.
- e. Other than parents, Student Organization advisors, legitimate witnesses, and College officials, other persons with interest in the case or related in any way to the Student Organization whose case is being heard may not be permitted to enter the building where a meeting is being conducted nor congregate in the environs of the building. Doing so will subject the Student Organization and/or individuals to charges of failure to comply with the request of a College official.
- f. Campus Student Organizations involved in a meeting may be represented by a maximum of four members, all of whom must be

legitimate, current officers of the Student Organization, including one who serves as the current president. The Student Organization's advisor may be admitted at the discretion of the SAC Chair; however, the advisor may not speak in place of the officers.

Outline of SAC Meeting:

- a. The Chair will call the meeting to order and outline the purpose of the SAC. The Chair will ask all persons present to identify themselves and state the reason for their presence;
- b. The Chair will read the accusation(s) and ask the accused student or Student Organization to give a statement of "Responsible" or "Not Responsible" to each accusation. If the student or Student Organization enters a statement of "Not Responsible" for any or all accusations, the meeting will continue to the Determination of Responsibility phase of the meeting. If the student or Student Organization enters a statement of "Responsible" for all of the accusations, the meeting will continue to the Sanctioning phase of the meeting.

Determination of Responsibility Phase:

- a. The College's case may be presented by witnesses or by written documents or reports.
- b. The accused student or Student Organization will then state their case.
- c. The SAC may ask questions of either the person presenting the accusation(s) or the person or Student Organization being accused.
- d. Witnesses for the person presenting the accusation(s) will be called in one at a time. Each witness will be asked to present information relevant to the case. Each witness may be questioned by the SAC, the person presenting, or the person or Student Organization being accused. Each witness will then be asked to leave.
- e. The same process will be followed for witnesses for the person or Student Organization being accused.
- f. After all witnesses have been heard, the SAC may ask for final information.

- g. The person presenting accusation(s) will give a closing statement.
- h. The person or Student Organization being accused will give a closing statement.
- i. All persons, except the SAC, will be excused from the room.
- j. The SAC will determine accountability of “Responsible” or “Not Responsible” for each accusation presented. The College and the accused student(s) or Student Organization will then be called back into the room. The SAC Chair will read the findings.
- k. If found not responsible for all accusations, the proceedings are closed and everyone is dismissed.

Sanctioning Phase:

The Sanctioning Phase of the SAC will take place if the student or Student Organization has stated or been found responsible for any of the accusations.

- a. The College will present information related to the prior accountability record of the accused student or Student Organization and present recommended sanctions.
- b. The accused student or Student Organization may then make a statement on their behalf and may call one character witness.
- c. The SAC may ask questions of either the person presenting the accusation(s) or the person or Student Organization being accused.
- d. If there is a victim in the situation, the SAC will excuse the representatives of the College and the accused student or Student Organization from the room to obtain a victim impact statement. The victim may present their statement in person or in writing.
- e. After all witnesses have been heard, the SAC may ask for final information.
- f. The person presenting accusation(s) will give a closing statement.
- g. The person or Student Organization being accused will give a closing statement.
- h. All persons, except the SAC, will be excused from the room.

- i. Then the SAC will open discussion of sanction(s).
- j. A determination as to the appropriate sanction(s) will be made. All sanctions except suspension and expulsion may be passed by a 51% majority of the SAC voting members present. Suspension and expulsion decisions must be passed with a vote of 75% of the voting members.
- k. The person presenting accusation(s), student or Student Organization accusations, and advisor will be asked to return to the room. The SAC Chair will read the findings.
- l. After the sanction is read, the information in the Handbook detailing the appeal process is noted. Decisions made by an accountability board or officer shall take effect immediately upon rendering of the decision even if an appeal is filed by the affected student or group, unless specifically deferred by the Dean of Student Development.
- m. Everyone is dismissed.

f. Appeal

An appeal is defined as a request for review of the original case. A student or Student Organization is entitled to appeal a decision rendered by a meeting officer or SAC. During the appeal process, sanctions are not in effect until such time as they might be reversed, modified, or held.

Exception: The Dean may require a student whose case is under appeal, or pending meeting, to leave the campus in the interim should the student's presence on campus create a situation which, in the opinion of the Dean, could be detrimental to the student involved or to the College community.

- (1) Appeals must be clearly and concisely written and must state clearly what the student or Student Organization is appealing and why.
- (2) A decision must be appealed by the accused student within three business days of the meeting. Failure to pick up mail will not be grounds for an extension of the deadline for appeal. Such appeals shall be in writing.
- (3) Appeal letters should be written according to the following:

Initial Meeting Officer or Board *Appeal Officer*

Hall Director	Community Living Coordinator
Community Living Coordinator	Asst. Director of Community Living
Asst. Director of Community Living	Director of Community Living
Greek Community Standards Board	Asst. Dean of Student Development
Director of Community Living	Asst. Dean of Student Development
Asst. Dean of Student Development	Dean of Student Development
Student Accountability Committee	Dean of Student Development

- (4) Except as required to explain the basis of new evidence, an appeal shall be limited to review of the record of the initial meeting and for either of the following purposes:
- a) The student or Student Organization provides evidence that was not available at the original meeting and can defend why said evidence was not made available in a timely manner.
 - b). There were procedural irregularities in the original meeting.
- (5) A disagreement with the sanction issued is not, in itself, sufficient reason to appeal.
- (6) In cases involving appeals by students accused of violating the Cornerstone Code of Conduct, the appeals officer or board may reverse, modify, or uphold the previous action.
- (7) Any case may be appealed to the next level. The decision of the appellate body or officer is final.
- (8) A College Official may find it necessary to exercise immediate accountability action under unusual circumstances. Such a case may be appealed to the Dean. In this case, the “new information” requirement is waived.
- (9) If a student decides to select the waiver process outlined in 1.d. under *Student Procedural Rights*, the student waives the right to an appeal.

G. Guidelines for the Greek Community Standards Board

The Greek Community Standards Board (GCSB) was established in order to protect the rights of chapters and individual members in order to promote responsible self-governance of the Greek community at the College. The GCSB allows Greek students the opportunity to become actively involved in the accountability processes at the College. Also, those students who are selected to serve on the board will assume leadership and service positions which will aid the College Student Accountability System.

The GCSB is designed to assist the College in fostering and promoting appropriate behavior in the conduct of the Greek Community. The purpose of the GCSB is to establish a level of acceptable behavior for all fraternities and sororities.

Another purpose of the GCSB is to complement the educational mission of the College. This is accomplished by fostering a sense of community with established standards of behavior that are appropriate to the character and purpose of Greek Chapters and the College.

The GCSB hears cases related to chapter events, not those related to individual Greek members. Examples of cases may include:

- Social event violations
- Alcohol violations
- Minor vandalism (paint on sidewalks, etc.)—if the damage is minor
- Hazing (if recommended to the GCSB instead of the Student Accountability Committee)
- Educational opportunities (risk management, attitude towards other chapters, academics, etc.)

Incident reports may be referred to the GCSB by either the Director or Assistant Director of Community Living.

In conjunction with the Director of Greek Life and Student Organizations, cases may be deferred to the Student Accountability process at the discretion of the Office of Student Development.

Greek Community Standards Board

A. Membership

The GCSB shall consist of not more than sixteen members, and be comprised of seven men, seven women and two co-chairs. The Director of Greek Life and Student Organizations will serve as the advisor to the GCSB.

B. Selection

The members shall be selected through an application and interview process. Applications shall be reviewed by a committee consisting of the Director of Greek Life and Student Organizations, the Assistant Director of Community Living, the Vice President of Judicial Affairs for Panhellenic, and the Vice President of Judicial and Administration of the Interfraternity Council. The Co-Chairpersons of the Greek Judicial Board shall be the Vice President of Judicial on Panhellenic Council and the Vice President of Judicial on the Interfraternity Council. They shall serve as the Co-Chairpersons of the GCSB at the first sitting of the Board each academic year. Members of the GCSB shall be selected each November and their training shall begin the subsequent January.

C. Justice Eligibility Criteria

1. Each member shall maintain a cumulative 2.5 Grade Point Average and shall earn a 2.5 Grade Point Average each semester.
2. Each member shall be in good social standing with his or her respective Greek Chapter and with the College.
3. A member shall not serve as his or her Greek Chapter's president.
4. Each member shall demonstrate knowledge of College, Interfraternity Council, Panhellenic Council, and FIPG Policies.

D. Process

The Chairpersons of the GCSB shall preside at all hearings and shall make determinations on questions of order and procedure.

1. The Chairpersons of the GCSB shall schedule hearings, provide appropriate evidentiary materials, and ensure that all parties to the hearing have been properly notified of the hearing.
2. The Chairpersons of the GCSB shall not vote on any matter before the GCSB unless his or her vote is required to break a tie vote.
3. An incident report is presented to the GCSB.
4. The proceedings of the GCSB shall be closed to observers.
5. A member will recuse her or himself if her or his organization is involved in the process currently before the Board.

E. The GCSB Proceedings:

1. Community Standards Conference
 - a. The Director of Greek Life and Student Organizations and the Chairpersons of the GCSB shall meet with the president of the accused Greek Chapter to discuss the charges, facts, and pleas of the Greek Chapter.
 - b. If the Greek Chapter pleads "responsible," the Chairpersons of the GCSB shall schedule a hearing with the GCSB to determine sanctions.
 - c. If the Greek Chapter pleads "not responsible," the Chairpersons of the GCSB shall schedule a formal proceeding with the GCSB.

F. The Formal GCSB Proceeding

1. The proceeding shall be closed to observers.
2. Prior to the proceeding, the Greek Chapter shall have the right to consult with its national office, its faculty advisor, and its chapter advisor. The Greek Chapter may have one advisor present during the GCSB Proceeding, but the advisor may not speak to the Board. The advisor may not be an attorney.
3. The Greek Chapter may be represented by its president and by two (2) other active members. The president may serve as the only spokesperson for the Greek Chapter at the proceeding.
4. The proceeding shall be audio tape recorded.
5. The order of events at a GCSB proceeding shall be:
 - a. Call to order by the Chairpersons of the GCSB.
 - b. Introduction
 - c. Opening statement by the Co-Chair of the Greek Community Standards Board.
 - d. Opening statement by the Greek Chapter.
 - e. Witnesses for the College shall be called in one at a time by the Board. Each witness may be questioned by the Director of Greek Life and Student Organizations, the GCSB, and the Greek Chapter.
 - f. Witnesses for the Greek Chapter shall be called in one at a time by the Board. Each witness may be questioned by the Director of Greek Life and Student Organizations, the GCSB, and the Greek Chapter.
 - g. After all witnesses have been heard, the Board may, at its sole and absolute discretion, ask for any final information.
 - h. Closing statement by the Co-Chair of the Greek Community Standards Board.
 - i. Closing statement by the Greek Chapter.
 - j. All participants, with the exception of the Board are excused.
 - k. The accusations against the Greek Chapter are stated by the Chairpersons of the Board.

- l. The Chairpersons request a motion from a member.
- m. Discussion of motion.
- n. A verdict is rendered by a simple majority of the board members.
- o. If the Greek Chapter is determined responsible, the members shall, in their sole and absolute discretion, and by consensus, determine the appropriate sanction, if any. If the Greek Chapter is determined not responsible, the accusations are dismissed
- p. If the Greek Chapter is determined to be responsible, the verdict and any relevant appeal information shall be mailed to the Greek Chapter on the business day following the conclusion of the proceeding.

G. The GCSB Sanction Hearing

1. If the Greek Chapter enters a statement of “Responsible” at the Greek Community Standards Board Hearing, the Greek Community Standards Board shall meet and be told the accusations and the statement of “Responsible.”
2. The GCSB shall proceed directly into deliberations and make a determination as to what sanctions, if any, shall be imposed against the Greek Student Group.

H. Appeal of a Decision of the GCSB

Appeals of decisions of the GCSB shall be made in writing and shall be submitted to the Director of Greek Life and Student Organizations within three (3) business days of the Greek Chapter’s receipt of the GCSB’s report.