

CONSTITUTION
OF THE FLORIDA SOUTHERN COLLEGE
PANHELLENIC ASSOCIATION
(Revised September 14, 2009 Approved September 21, 2009)

ARTICLE I. NAME

The name of this organization shall be The Florida Southern College Panhellenic Association.

ARTICLE II. OBJECT

The object of The Panhellenic Association shall be to develop and maintain fraternity life and inter-fraternity relations at a high level of accomplishment and in so doing to:

1. Consider the goals and ideals of member groups as continually applicable to campus and personal life.
2. Promote superior scholarship as basic to intellectual achievement.
3. Cooperate with member fraternities and the college administration in concern for maintenance of high social and moral standards.
4. Act in accordance with The National Panhellenic Conference UNANIMOUS AGREEMENTS and policies.
5. Act in accordance with such rules as established by the Panhellenic Council as to not violate the sovereignty, rights, and privileges of member fraternities.

ARTICLE III. MEMBERSHIP

There shall be two classes of membership: Regular and Associate.

1. The Regular membership of the Florida Southern College Panhellenic Association shall be composed of all chapter members in good standing of National Panhellenic Conference fraternities at Florida Southern College.
2. The Associate membership of the Florida Southern College Panhellenic Association shall be composed of all members in good standing of National Panhellenic Conference colonies or pledged chapters.

ARTICLE IV. OFFICERS

1. The Executive Council of the Florida Southern College Panhellenic Association shall be President, Vice President of Administration, Vice President of Judicial, Vice President of Recruitment, Treasurer, and Recording Secretary.
2. The officers shall be delegates from fraternities holding regular membership in the Panhellenic Association. Delegates from fraternities holding Associate membership shall not be eligible to hold office.
3. The officers shall serve for a term of one year, the term of office to begin at the end of the fall semester. Officer elections are held in of November.
4. Any officer failing to perform her duties as outlined shall resign and a successor is designated by election or as provided in ARTICLE VI, Section 3.

ARTICLE V. MEETINGS

1. **Regular**. The Florida Southern College Panhellenic Executive Councils shall meet prior to the regular meetings. The Florida Southern College Panhellenic Association shall hold at least one regular meeting weekly meeting during each semester.
2. **Special**. A special meeting of the Florida Southern Panhellenic Association may be called by the President when necessary and shall be called by her upon the written request of any regular or associate member fraternity at Florida Southern College.
3. The delegate from each regular or associate member fraternity shall be responsible for notifying her chapter members of all regular and special meetings of the Florida Southern College Panhellenic Association.
4. Two absences will be permitted from Panhellenic Council meetings per semester. A twenty-four hour notice must be given to the President and Secretary. Members may be replaced if there is an excess of two absences. House Delegates may send an alternate representative, with advance notice to Secretary. If an officer misses a meeting without previous notice given (as stipulated above), a \$15.00 fine will be assessed to the respective officer's chapter (it is up to the discretion of the chapter to determine if the chapter or individual will pay the fine). If another meeting is missed without notification, the fine will be doubled.

ARTICLE VI. THE PANHELLENIC COUNCIL

The administrative body of the Florida Southern College Panhellenic Association shall be The Florida Southern College Panhellenic Council.

It shall be the duty of the Panhellenic Council to administer all business related to the overall welfare of the Florida Southern College Panhellenic Association and to compile rules governing the Panhellenic Association, including membership recruitment and new member periods, which do not violate the sovereignty, rights, and privileges of member fraternities.

1. **MEMBERSHIP**- The Florida Southern College Panhellenic Council shall be composed of one delegate from each fraternity, elected officers, and the advisor.
2. **SELECTION OF DELEGATES AND ADVISORS**- Delegates and alumnae advisors to Panhellenic Council shall be selected by their respective fraternity chapters to serve for a term of one year.
3. **DELEGATE VACANCIES**- When a delegate vacancy occurs, it shall be the responsibility of the fraternity concerned to select a replacement within one week and to notify the Panhellenic Council Recording Secretary of her contact information (name, email address, and telephone number).
4. **ELECTED OFFICERS**?When a meeting of the Panhellenic Council occurs while a delegate vacancy exists, an alternate member of the fraternity concerned shall fulfill the duties of the vacant delegate position in all cases, except that of the President. The Vice-President of Administration shall fulfill the duties of the President.
5. **ELECTED OFFICERS**- The officers of the Florida Southern College Panhellenic Association shall serve as the officers of its Panhellenic Council. These officers shall serve as the Executive Board of the Panhellenic Council and shall have such powers and duties as are described in the Bylaws of the Florida Southern College Panhellenic Association.
6. **MEETINGS**- Regular meetings of the Panhellenic Council shall be held at a time and place established at the beginning of each college semester.

- a. **SPECIAL MEETINGS**- The Panhellenic Council may be called by the President and/or Greek Advisor when necessary and shall be called by her upon the written request of any member delegate of the Panhellenic Council.
- b. **QUORUM**- Two-thirds (Two-thirds of the member fraternities, and two-thirds of the elected officers of Panhellenic Council), or three-fourths of the member fraternities shall constitute a quorum for the transaction of business.

7. VOTING

- a. The voting body of the Florida Southern College Panhellenic Association shall be its Panhellenic Council.
 - b. The voting members of the Panhellenic Council shall be the delegates of each fraternity holding regular membership. If the delegate is absent, the vote of her fraternity shall be suspended unless the chapter has made prior arrangements and the Panhellenic Secretary has granted permission.
 - c. Two-thirds (three-fourths) of the voting members of the Panhellenic Council shall be required to establish recruitment rules, to determine quota and to establish Total Chapter Size, to set dates for recruitment, and to add a chapter. A majority vote shall be required to carry all other questions.
8. **VOICE**- The alternate delegates and alumnae advisors to Panhellenic Council shall have voice but no vote (attendance counting for quorum purposes).

ARTICLE VII. PANHELLENIC ADVISOR

1. The Panhellenic Advisor shall be appointed by:
 - a. The college or university administration or
 - b. The Panhellenic Council and the Alumnae Advisory Council or
 - c. The Alumnae Advisory Council
2. The advisor shall serve in an advisory capacity to the Florida Southern College Panhellenic Association and its Council.
3. The Panhellenic Advisor is required to attend all meetings with prior notifications of absences when applicable.

ARTICLE VIII STANDING COMMITTEES

Such Standing Committees and special officers as may be necessary to carry out the work of the Florida Southern College Panhellenic Council shall be appointed by its Executive Board to serve during the tenure in office of the Board.

ARTICLE IX. UNANIMOUS AGREEMENTS AND POLICES

1. All members of the Florida Southern College Panhellenic Association shall act in accordance with fundamental Panhellenic policies established by National Panhellenic Conference in the UNANIMOUS AGREEMENTS.
2. All Florida Southern College Panhellenic Association rules and policies shall be in harmony with those currently established by the National Panhellenic Conference.

ARTICLE X. VIOLATIONS

1. Violation of any regulations of this Constitution or its related bylaws, of membership recruitment rules or rules concerning matters other than membership recruitment, of the National Panhellenic Conference UNANIMOUS AGREEMENTS shall be the occasion for

referral to the Greek Community Standards Board in conformity with those recommended by National Panhellenic Conference (See College Panhellenic Associations Judicial Procedures)

2. Any dispute growing out of the violation of Panhellenic Association rules and regulations shall be adjusted through arbitration principles of the National Panhellenic Conference.

ARTICLE XI. AMENDMENTS

This Constitution may be amended by two-thirds (three-fourths) vote of the voting members of Florida Southern College Panhellenic Council, provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

BYLAWS

ARTICLE I. FINANCE

1. **FISCAL YEAR**- The fiscal year of the Florida Southern College Panhellenic Association shall be from August to April inclusively.
2. **CHECK AND CONTRACTS**- The President, Treasurer, and Panhellenic Advisor, through Wachovia Bank, shall sign checks issued on behalf of the Florida Southern College Panhellenic Association. Contracts with these signatures bind the Panhellenic Association.
3. **PAYMENTS**- All payments that are due to Florida Southern College Panhellenic Association shall be made to the Treasurer, who shall record them. Checks for payments shall be made to the Florida Southern College Panhellenic Council.
4. **ACCOUNTS RECEIVABLE**
 - a. **Member Dues.** The dues of each Panhellenic Association member fraternity shall be an assessment of \$ 10.00 per member and new member. These dues shall be invoiced no later than the beginning of the second Panhellenic meeting and is the responsibility of the Treasurer to obtain official numbers from chapters at the second meeting. Dues are to be paid no later than the beginning of the fourth meeting of the semester as per the Treasurer's report. New members COBed will have to pay \$10.00 no later than one week after initiation. Chapters are responsible for submitting any changes in house numbers to the Treasurer.
 - b. **Dues Late Fee.** A \$50.00 late fee shall be charged each week a sorority is delinquent in paying dues.
 - c. **General Late Fee.** A \$15.00 late fee per week will be charged to each sorority not turning in administrative material on time.
 - d. **Missed Meetings.** Missing meetings more than twice will end in a fine of \$15.00 for each consecutively missed meeting.
 - e. **(See Amanda for the following two points) Organizations.** A general late fee will be applied to any organization delinquent in paying Panhellenic Council amounts due. For every week payment is not submitted, the late fee will be doubled. For example, week one will be \$15.00; the second week, \$30.00; and so on and so forth.
 - f. **Annual Dues**

ARTICLE II. SELECTION OF OFFICERS

1. **ELIGIBILITY** The Florida Southern college Panhellenic Council's potential members must meet the following criteria:
 - a. The President must have held a position on Florida Southern College's Panhellenic Council for at least one year. (Being a chapter's delegate does not count towards this requirement)
 - b. Must read Florida Southern College's Panhellenic Council Constitution, Bylaws and Recruitment Code of Conduct and be held accountable to them.
 - c. The officer must be a full-time student with a cumulative GPA of at least a 2.75.
2. **ELECTION OF OFFICER.** The month of November will serve as the official election period. The President must review the election process with the Panhellenic Council during the fall semester prior to November.
 - a. Week One:
 - i. The President distributes a list of all elected officer positions along with an application for each position. The application must be submitted by the date decided on by the President and Greek Advisor.
 - ii. The Elections Committee will be composed of one representative per Chapter. The representative will be the current Executive Board officer from their chapter. If this officer is running again for an office they will not be permitted to be involved in the interview or slate process and the Elections Committee position will be deferred to another representative of the chapter. In the event that there is no Executive Board member of a house, the house representative will serve on the Elections Committee.
 - iii. The Elections Committee composes a list of potential officers based on applications. They prepare an "election grid" which lists all elected officer positions indicated and their willingness to serve in various elected officer positions.
 - iv. In the spirit of the Panhellenic system, the Elections Committee will strive for equal representation on the Panhellenic Council Executive Board.
 - b. Week Two:
 - i. The Elections Committee will thoroughly review applications and conduct interviews. The current officer of the position (unless otherwise running for another position), along with the President and one other Elections Committee officer (total of three) must be present for each interview. The Committee will then choose and produce a slate.
 - ii. Slate will be presented to the Panhellenic Council and delegates will have one week to take slate back to their houses in order to deliberate before voting. Voting will be on accepting or declining slate as a whole. In the event that slate fails, voting will go through each individual position, with nominations from a provided list. The said list will be provided to each house of all women that are eligible to be slated.
 - iii. Those individuals slated will be contacted before the election meeting takes place.
 - c. Week Three:
 - i. At the Panhellenic Council election meeting during the third week the Panhellenic President will open the floor for nominations. (If the President

should be up for election to a position the Vice President of Administration shall conduct voting and so on.)

- ii. The Panhellenic Voting Delegates will be instructed as to the procedure of the silent vote. In the event of slate failing, Panhellenic Delegates reserve the right to vote conscience during elections.
- iii. The current Panhellenic Executive Board/Elections Committee, other possible members of the Committee and the Panhellenic Advisor will be present as the results are tallied and reported to the Council. As always, in efforts of furthering sisterhood and Greek Life at FSC, full cooperation and patience is expected of each organization. (In an effort to benefit Greek Life fully by electing fully qualified officers and most appropriate representation, there shall be no time constraints placed on the Election meeting.)

3. NEWLY ELECTED OFFICERS

- a. Will attend the next scheduled Panhellenic meeting
 - b. Outgoing officers will attend the following semester's first Panhellenic meeting for transition.
 - c. Will attend retreat for officer transitions with current officers and other newly elected officers.
 - d. Transition will last two weeks to ensure proper knowledge of positions.
4. **REMOVAL OF OFFICER**- Any officer failing to perform her duties as outlined shall be asked to resign and an application process will be used to determine a replacement, with the approval of the Florida Southern College Panhellenic Council Executive Board. Removal of Officers will be at the discretion of the Executive Board.
- a. **Special meeting** - The Vice President of Judicial Affairs and President will issue an official, verbal warning in meeting form
 - b. At the end of the warning period (as set forth in the meeting), the officer in question will meet with Executive Council for the update, and the change set forth will be announced at the following Panhellenic Meeting.
 - c. In the event it is the Vice President of Judicial Affairs or President position in question, the Vice President of Administration will step in.
5. **SPECIAL ELECTION** – Notice shall be provided to the house in the event a special election is needed.

ARTICLE III. OFFICER DUTIES

The President Shall:

1. Have overall responsibility for the operation of the Panhellenic Council.
2. Call and preside at all regular meetings, special meetings, and Executive Board meetings of the Panhellenic Council.
3. Chair the slate and elections process.
4. Review, approve and sign all Panhellenic Association checks and contracts involving the Florida Southern College Association.
5. Serve as ex-officio of all Panhellenic Council committee meetings with voice but no vote.
6. Report as required to the National Panhellenic Conference.
7. Coordinate Southeastern Panhellenic Conference.

8. Attend all President Round Table meetings as called by the Greek Advisor, attend all Greek Presidents' Circle, Student Government Association Presidents' Circle meetings as the representative.
9. Maintain a complete and up-to-date President's file which will include a copy of the current Florida Southern College Panhellenic Constitution, Bylaws, Greek Community Standards Board Bylaws, Recruitment Code of Conduct, Standing Rules, The current Panhellenic Association Budget, the current NPC Manual of Information and Related Materials, current correspondence and materials from the NPC Area Advisor, copies of the College Panhellenic reports, and all other pertinent information.
10. President must disaffiliate and become a Gamma Chi during formal recruitment.
11. Hold bylaw review sessions biannually.
12. Meet weekly with the Greek Advisor.
13. Perform all other duties pertaining to this office.

The Vice President of Administration shall:

1. Perform all duties of the President in her absence, inability to serve, or at her call.
2. Coordinate New Member Education programming.
3. Coordinate Panhellenic Leadership and Education Programming, as well as the New Member Induction Service at the beginning of each semester.
4. Serve as Chairman over Philanthropy and Service, Greek Unity and Scholarship Officers.
5. Meet with the Greek Advisor as needed.
6. Perform all other duties pertaining to this office.

The Vice President of Judicial shall:

1. Review and update Greek Community Standards Board bylaws biannually.
2. Serve as Co-Chair, with IFC VP Judicial, of the Greek Community Standards Board
3. Serve as Co-Chair, with Vice President of Recruitment, of the Panhellenic Judicial Board over recruitment infractions.
4. Serve as liaison for faculty/administration, Judicial Board, Greek Community Standards Board and the Council.
5. Educate and answer all questions concerning the bylaws and the NPC Greek Book.
6. Meet with the Greek Advisor as needed.
7. Train new members of the Greek Community Standards Board along with IFC VP Judicial.
8. Perform all other duties pertaining to this office.

The Vice President of Recruitment shall:

1. Select the Recruitment Counselors (Gamma Chi's) with Assistant Recruitment.
2. Gamma Chi training will fall under Assistant Recruitment.
3. Educate each chapter and Panhellenic on the NPC UNANIMOUS AGREEMENTS concerning recruitment rules to guide fraternity women.
4. Coordinate both formal and informal recruitment (as needed).
5. Plan out Recruitment Events sponsored by Panhellenic for the Fall semesters
6. Coordinate Blast-Off, Welcome Weekend/Orientation and Club Fest.
7. Take responsibilities for Bid Day.
8. and hold at least one informational meeting for first year women students, educating them on the Recruitment Process.

9. Work with the Public Relations Chair to advertise all events.
10. Serve as Chairman over Public Relations Chair and Assistant Recruitment officer.
11. Be in charge of Recruitment Evaluations of Chapters, New Members, and those that did not complete recruitment.
12. Meet Weekly with Greek Advisor.
13. Perform all other duties pertaining to this office.

The Treasurer shall:

1. Be responsible for the general supervision of the finances of the Florida Southern Panhellenic Association.
2. Be responsible for the preparation of the annual budget and following its approval by the Panhellenic Council, for providing a copy to each Florida Southern College Panhellenic Association member fraternity by the end of the fiscal year. The budget should include officer allocations and a breakdown of the proposed spending plan.
3. Receive all payments due to the Panhellenic Association, collect all dues, fines, and give receipts.
4. Keep current statistics concerning the number of initiated members and new members of each Panhellenic Council member fraternity.
5. Be responsible for the prompt payment of all bills at the Florida Southern College Panhellenic Association.
6. Maintain up-to-date financial records; give a financial report (that includes an account balance) at each regular meeting of the Panhellenic Council and an annual report at the close of each fiscal year.
7. Sign Panhellenic Association Contracts when authorized to do so.
8. Meet with the Greek Advisor as needed.
9. Perform all other duties pertaining to this office.

The Recording Secretary shall:

1. Keep an up-to-date roll of members of the Council, call roll at all Council meetings and notify Chapters with low attendance.
2. Keep full minutes of all meetings of the Panhellenic Association, the Panhellenic Council and a record of all actions taken by the Executive Board.
3. Be responsible for any mailings for the Panhellenic Council officers.
4. Serve as Parliamentarian.
5. Shall ensure all officer have notebooks to pass on before the newly elected officers are installed.
6. Keep an updated phone number and email list of members of the Panhellenic Council and IFC members and distribute lists to the Council.
7. Meet bi-monthly with Greek Advisor.
8. Perform all other duties pertaining to this office.

ARTICLE IV. THE EXECUTIVE BOARD

The Executive Board shall:

1. Appoint Standing and Special Committees and their Chairwomen and, in making these appointments, recognize representation from all member fraternities.

2. Administer routine business between meetings of the Panhellenic Council when advisable and such other business as has been approved for action by Panhellenic Council vote.
3. Report all action taken by the Executive Board at the next regular meeting of the Panhellenic Council through the Recording Secretary and record the action in the minutes of that meeting.

ARTICLE V. STANDING CHAIRMEN/COMMITTEES

The Standing Chairwomen and Committees of the Florida Southern Panhellenic Council shall be:

1. Assistant Recruitment
2. Public Relations
3. Greek Unity (2)
4. Philanthropy and Service
5. Scholarship

The Standing Chairwoman shall serve a term of one year that coincides with Executive Board term. The chairmen will be elected through the same application process as the Executive Council. The Executive Council will appoint the committee heads for special committees.

The Assistant Recruitment shall:

1. Act as head Gamma Chi, with duties per the Vice President of Recruitment.
2. Give weekly updates on Gamma Chi's at Panhellenic Meetings.
3. Be responsible for correspondence in regards to recruitment among chapters, Gamma Chi's and Recruitment Chairs.
4. Shadow the Vice President of Recruitment.
5. Responsible for duties as assigned by the Vice President Recruitment.
6. Reports to Vice President of Recruitment.
7. Performs other duties pertaining to this office.

The Public Relations Chairwoman shall:

1. Be responsible for all forms of publicity dealing with the Panhellenic Council.
2. Organizing the "Greek Woman of the Month" project in collaboration with the Executive Board as well as "Greek Woman of the Year" at the end of the year Banquet.
3. Be responsible for creating a Greek newsletter in conjunction with the IFC Public Relations Chairman and the Greek Advisor.
4. Be responsible for updating the Panhellenic Website.
5. Report to the Vice President Recruitment.
6. Attend IFC Meetings to serve as a liaison between the two Councils.
7. Work with Vice President Recruitment to promote all recruitment activities and work with Greek Unity Chairs to promote all Greek activities.
8. Perform all other duties pertaining to this office.

The Greek Unity Co-Chairs shall:

1. Promote unity within Panhellenic and the Greek system.
2. Organize programs concerning the unification of sorority relations.
3. Work with IFC delegate to plan and organize Greek Week.
4. Organize two all Greek functions, not including Greek Week per year.

5. Promote Greek unity between IFC and Panhellenic Association.
6. Reports to Vice President Administration.
7. Performs other duties pertaining to this office.

The Philanthropy Chairwoman shall:

1. Oversee any Philanthropic fundraiser or projects.
2. Record service hours to reward excellence in community service involvement.
3. Meet with all Philanthropic Chairman once a semester to review policy, procedures and goals.
4. Help organize an All-Greek community service/philanthropic project.
5. Shall host at least one philanthropic event in addition to Big for a Day.
6. Keep in contact with the Community Service Coordinator and report on community service opportunities at Panhellenic Council meetings.
7. Report to the Vice President Administration.
8. Perform other duties pertaining to this office.

The Scholarship Chairwoman shall:

1. Organize Faculty Appreciation Day once per semester.
2. Reward scholastic excellence among sororities.
3. Creatively encourage scholastic achievement among Panhellenic sororities.
4. Will work with chapters on developing an effective academic plan.
5. Maintain positive relations with Faculty on the Florida Southern College Campus.
6. Serve as the liaison between Student Life Staff, Faculty and Council regarding scholastic information.
7. Report to Vice President Administration.
8. Will host a Greek-wide academic workshop after Formal recruitment that will include new members.
9. Perform other duties pertaining to this office.

ARTICLE VI JUDICIAL BOARD

1. **PURPOSE**- The purpose of the Panhellenic Judicial Board is to promote accountability and education in the area of recruitment. In an effort to quickly and appropriately confront behavior that violates Panhellenic ideals and policies on informal and formal recruitment we as a Council recognize the Panhellenic Judicial Board.
2. **RESPONSIBILITIES**- The Panhellenic Judicial Board will be responsible for all violations of the Recruitment Code of Conduct, NPC UNANIMOUS AGREEMENTS referring to Recruitment and any other violations of Recruitment standards. (All other violations will be referred to the Greek Community Standards Board)
3. **COMPOSITION**. The Panhellenic Judicial Board shall be composed of:
 - a. Panhellenic Advisor
 - b. Vice President of Judicial (Co-Chair)
 - i. In the case that there is a conflict of interest with the VPJ another representative (other than the President) of the Executive Board may serve as a replacement.
 - c. Vice President of Recruitment (Co-Chair)

- i. In the case that there is a conflict of interest with the VPR another representative (other than the President) of the Executive Board may serve as a replacement
 - d. One or Two chosen representatives from the Panhellenic Council
- 4. **THE PANHELLENIC PRESIDENT DOES NOT SERVE ON THE JUDICIAL BOARD.** She may be involved in mediation, bringing charges against a group on behalf of the Panhellenic Executive Committee, or in preparing the Panhellenic case in appeals.
- 5. It is not necessary for the Panhellenic Secretary to be present at hearings. A member of the Judicial Board can be appointed to take minutes of the hearing.
- 6. Chapter Presidents cannot be elected or appointed to the Judicial Board. These students need to be available to sign CPH violation report forms or answer charges on behalf of their chapters at a hearing.
- 7. **THE PANHELLENIC ADVISOR MUST BE PRESENT AT ALL HEARINGS.**
- 8. It is not mandatory for a representative from every chapter to serve on the Judicial Board.

ARTICLE VII. GREEK COMMUNITY STANDARDS BOARD

- 1. **PURPOSE.** Self Government, accountability, and education are three very important values to the Greek Community and an even more important reason for the Greek Community Standards Board to exist. The self-governance components affirm that GCSB members are responsible enough to identify and deal with violations of Panhellenic ideals and policies. The accountability component identifies the need to quickly and appropriately confront behavior that violates Panhellenic ideals and policies. The education component assures that training hearing procedures and sanctions are educational in nature for the individuals and chapters involved in the Greek Community.
- 2. The Greek Community Standards Board is responsible for dealing with violations of:
 - a. IFC Constitution, Bylaws, or standing rules
 - b. Panhellenic Constitution, Bylaws, or standing rules
 - c. The Greek Code of Conduct and Ethics
 - d. FIPG Risk Management Policies
 - e. And any other violation outside of recruitment issues
 - i. Some violations will be deferred directly to school officials.
- 3. **COMPOSITION.** The Greek Community Standards Board shall be composed of:
 - a. Greek Advisor
 - b. Vice President of Judicial Panhellenic (Co-Chair)
 - i. In the case that there is a conflict of interest with the VPJ, she shall step down from her duties as Chair of the hearing, and will serve as the recorder of the hearing and the VPJ can have voice only if clarification of rules is requested on behalf of the board. (VPJ of IFC will become the Chair of the hearing in this situation.)
 - c. Vice Presidents of Judicial IFC (Co-Chair)
 - i. In the case that there is a conflict of interest with the VPJ he shall step down from his duties as Chair of the hearing and will serve as the recorder of the hearing and the VPJ can have voice only if clarification of rules is requested on behalf of the board. (VPJ of Panhellenic will become the Chair of the hearing in this situation.)
 - d. An appointed representative of each house will be on the board

- i. In the case of a conflict of interest, the representative will be asked to excuse themselves from the hearing procedures.
- e. An appointed Staff /Faculty member will be on the board. (As appointed by Vice President and Dean of the College)
- 4. **THE PANHELLENIC/IFC OR AN INDIVIDUAL CHAPTER PRESIDENT CAN NOT SERVE ON THE BOARD.**
- 5. The Greek Advisor (or an appointed replacement in the event of an absence) must be present at all hearings.

ARTICLE VIII ADMINISTRATION OF MEMBERSHIP RECRUITMENT

- 1. Recruitment Code of Conduct.
- 2. Continuous Open Bidding shall occur to fill to chapter total at the discretion of each NPC chapter.
- 3. The NPC quota-total system shall be followed.
- 4. The preferential bidding system shall be used.
- 5. Chapters, who do not fill basic quota during formal recruitment, may continue to bid to quota in continuous open bidding to reach house total. A sorority below chapter total after reaching quota after formal recruitment may fill to chapter total.
- 6. All membership selection events shall be held in the chapter room, house or campus facility unless otherwise approved by the Center for Student Involvement at FSC.
- 7. Every regularly enrolled new member, initiate or affiliate of a chapter, shall be counted in chapter total.
 - a. A list of new and initiated members will be due to the Center for Student Involvement by the first Friday after the beginning of each term.
 - b. A woman who has had her new membership period broken by an NPC Fraternity, or has broken her new membership period to an NPC Fraternity, may not be asked to join another NPC Fraternity on the campus for one calendar year from the date she was originally given a bid. However, she may be given a bid by the same NPC Fraternity chapter at anytime within that calendar year, if chapter is not at house total.
 - c. Any termination or other change in membership shall be reported to the President of the Panhellenic Association and the Panhellenic Advisor no later than twenty-four hours after it has occurred.
- 8. Summer contacts (Florida Southern College Panhellenic will follow the NPC recommendations. NPC recommends a cooperative Panhellenic effort in contacting prospective members during the summer months.)

ARTICLE IX. RECRUITMENT AND INITIATION

- 1. Per Panhellenic UNIAMIOUS AGREEMENTS, the Panhellenic Council cannot require a scholastic GPA in order to participate in recruitment. However, according to Florida Southern College policies an individual must have a 2.0 GPA and be enrolled in at least 12 credit hours in order to be initiated into any organization on campus.
- 2. A Panhellenic Council member fraternity may not issue an invitation to membership a woman during any school recess.
- 3. A new member may be initiated whenever she has met the requirements of Florida Southern College and the sorority.

4. The maximum length of a new member period is eight (8) weeks.

ARTICLE X. AFFILIATES

1. **DEFINITION**- An affiliate is a Greek letter woman belonging to a NPC fraternity which has a chapter on this campus and who has met the constitutional requirements of the individual member group.
2. **STRAY GREEK**- A Greek letter woman belonging to a NPC fraternity, which has no chapter on this campus. Stray Greeks may be granted social privileges only and may not participate in any other fraternity activities including recruitment.

ARTICLE XI. HAZING

All forms of hazing and pre-initiation activities, which are defined as hazing, shall be banned.

Hazing is defined as any action or situation with or without consent which recklessly, intentionally, or unintentionally endangers the mental or physical health or safety of a student, or creates risk of injury, or causes discomfort, embarrassment, harassment, ridicule, or which willfully destroys or removes public or private property for the purpose of initiation, or admission into, or affiliation with, or as a condition for continued membership in a chapter or colony of any NPC member Fraternity.

Such activities and situations include but are not limited to: creation of excessive fatigues; physical and psychological shocks; wearing (publicly) apparel which is conspicuous and not normally in good taste; engaging in public stunts and jokes; participating in treasure or scavenger hunts, morally degrading or humiliating games and activities; late night sessions which interfere with scholastic activities or normal sleep patterns; and any other activities which are not consistent with fraternal law, ritual, or the regulations and policies of the member fraternity or the educational institution. Member groups will affirm their policies on hazing and inform their membership of this NPC position on hazing through mailings and through their international magazines.

ARTICLE XII. EXTENSION

1. When all NPC chapters at Florida Southern College are close to or over total, the Panhellenic Council shall consider raising total or adding another chapter.
2. Such a chapter shall be organized through colonization by an NPC fraternity or through organization of a local sorority, which may petition an NPC fraternity for a chapter with permission from the FSC Panhellenic Association. The Panhellenic Council reserves the right to use their discretion to select the best-suited NPC fraternity for the FSC community in agreement with the college administration.
3. Consideration should be given to NPC fraternities that have previously had chapters on the campus and to those NPC fraternities, which have filed letters expressing interest in the campus.

ARTICLE XIII. VIOLATIONS

1. Any dispute arising out of the violation of Panhellenic Association rules and regulations shall be addressed through mediation by the Greek Community Standards Board except in the case of Recruitment issues, which will then be handled by the Panhellenic Judicial Board.

2. If an agreement is not reached through the mediation process, the matter shall be referred to the Greek Community Standards Board or Judiciary Committee in an effort to receive an educational and beneficiary sanction.
3. If the decision of the Judiciary Committee is thought to be unacceptable, the matter can be appealed. Notice of intention to appeal shall be given to the Panhellenic President, Vice President of Judicial, and Greek Advisor depending on whether the appeal is to the Panhellenic Judicial Committee or the Greek Community Standards Board.

ARTICLE XIV. RULES OF ORDER

Robert's Rules of Order Newly Revised except in matters specifically provided for in the Constitution, bylaws, and standing rules shall govern the Florida Southern College Panhellenic Association and its Panhellenic Council.

ARTICLE XV. AMENDMENT

These Bylaws may be amended by the two-thirds (three-fourths) vote of the voting members of Panhellenic Council, provided notice of the proposal amendment has been given in writing at the preceding regular meeting.